



# MELBOURNE CAMERA CLUB

## Responsible Serving of Alcohol Policy

### Policy

The Melbourne Camera Club supports the right of members to serve alcohol at the Club buildings on special occasions including, but not limited to, exhibition openings, club milestone celebrations, and end of year functions.

The Club also supports the responsible serving of alcohol and it is therefore a requirement of respective event organisers to ensure the following procedures are adopted prior and during events where alcohol is on offer:

#### Event Organisers must ensure that:

- Board approval is given prior to serving alcohol at any event
- A person is designated to serve drinks rather than operating an open bar at each event
- Servings of alcohol are to be measured, representing one standard drink
  - 100mls of red, white or sparkling wine
  - 285mls full strength beer
- Food should be served when alcohol is on offer
- Soft drinks or water must be made available
- Serving of spirits and fortified wines to be avoided
- ID is to be requested if the designated server is unsure of someone's age (See notes below for recognised documents)
- Minors (persons under 18) are not to be served alcohol, regardless of parental supervision
- Behaviour that promotes excessive drinking is to be avoided
- Persons showing signs of intoxication are not to be served (see notes below)
- The MCC Board is to be informed if a person is refused service and/or asked to vacate premises and information on the event recorded (See note for further information)

#### If someone is found to be intoxicated, the event organiser or delegate should:

- Offer the affected person water, soft drink, tea or coffee as an alternative to further alcohol
- Assist with ordering taxi
- Remain calm, polite, assertive but not aggressive. Keep comfortable distance with relaxed open body language
- Refer to law if someone arguing case for more alcohol when intoxicated. Avoid targeting person

## **Alcohol sales and personal consumption**

- Bringing alcohol into the club for personal consumption is not acceptable.
- It is forbidden to sell alcohol on the MCC premises.

## **NOTES**

### **Acceptable evidence of age:**

- Australian Driver Licence
- Passport
- Keypass in DigitaliD
- Victorian Learner Permit
- Proof of Age card
- Keypass card

### **Signs of intoxication**

- becoming loud, boisterous, argumentative
- annoying other patrons and staff
- using offensive language
- spilling drinks, fumbling and difficulty picking up objects
- swaying, difficulty walking straight, bumping into furniture or customers
- rambling conversation
- loss of train of thought, difficulty in paying attention • not hearing or understanding what is being said
- drowsiness

In the event of an incident involving a member being refused service, a record should be made including the following information:

- date
- time
- what happened
- who was involved how it was dealt with
- whether police were called

Useful information for drivers. In order to stay under the 0.05 blood alcohol level it is recommended that

- men should consume no more than two standard drinks in the first hour and no more than one standard drink every hour after that.
- women should consumer no more than one standard drink in the first hour and no more than one every hour after that

Approved by MCC Board  
13 July 2022